



Sacajawea Elementary PTA
9501 20th Ave NE
Seattle, WA 98115

Date Approved by
PTA: _____

FUNDING PROPOSAL

The mission of the Sacajawea PTA is to promote and support the education, community, and health of the students and families of Sacajawea Elementary.

This year, the PTA is launching a new budget development process. To help us anticipate new funding items in the upcoming school year, we ask that you submit a budget request during this process so the PTA can work to understand the need and work to include it in our budget for the next academic year.

To make a funding proposal to the PTA for consideration in our 2024-2025 budget process, please complete our Funding Proposal form and submit it to our treasurer. You can email your submission to treasurer@sacpta.org or deliver a printed copy to the Treasurer's mailbox in the front office of Sacajawea.

Proposals must be submitted before March 5, 2024 to be considered for the next year's budget.

Date of Request: _____

Submitted by: _____

Phone/Email: _____

Who will lead this program? _____

Are volunteers needed for this program? _____

Program Start Date: _____

Program End Date: _____

Please provide a brief description of the program.:

How will this program benefit students at Sacajawea Elementary School?

Proposed Budget

Expenses:

Materials: \$ _____

Equipment: \$ _____

Other: \$ _____

Total: \$ _____

Total Funds Requested:

\$ _____

Is this funding request a regularly anticipated need (e.g. annual subscription vs. one time purchase)? Please detail.

Does this program already exist? Please detail the reason for additional funds.

Other information or comments:
